

CITY OF



BUDGET AMENDMENT FORM

Fund:

Amendment #:

Fiscal Year: 2022-2023

Account#	Account Name	Estimated Revenue		Appropriations	
		Increase	Decrease	Increase	Decrease
112-41-6001	Substantial Hotel	\$100,000			
112-50-9000	Rebate			\$100,000	
TOTALS		\$100,000	\$0	\$100,000	\$0

Budget amendment to cover Tru by Hilton rebates through June 30, 2023. Beginning budget amount was \$60,000 and with rebates through November 2022, we are already past the budgeted amount.

POSTED
FEB 09 2023

Date approved by City Administrator & Signature

Date 1-25-23 Alan Chapman

Date approved by Governing Body & Signature

Date 02/06/2023 [Signature]

MINUTES
TAHLEQUAH CITY COUNCIL - REGULAR MEETING
MONDAY, FEBRUARY 6, 2023 - 5:30 PM
CITY HALL COUNCIL CHAMBERS – 111 S. CHEROKEE AVE.

1. MEETING CONVENED

Meeting called to order by Mayor Catron at 5:30 pm.

Roll call as follows:

Present:	Councilor Ward II	Keith Baker
	Councilor Ward III	Stephen Highers
	Councilor Ward IV	Trae Ratliff

Others Present:

Mayor Sue Catron, City Attorney John Tyler Hammons, City Treasurer Marty Hainzinger, City Clerk Whitney Shaw, and IT Support Kendall Collins

Not Present:

Councilor Ward I Bree Long, City Administrator Alan Chapman

Invocation – Ed Haworth, Exciting Southeast Church

Flag salute.

Public Notice: A Public Notice of meeting was provided December 6, 2022 at 4:45 p.m. to the Secretary of State of Oklahoma and additional notice was provided February 2, 2023 at 3:31 p.m. at 111 Cherokee Ave. Tahlequah, OK 74464.

2. PUBLIC INSTRUCTIONS:

Videoconference and/or teleconference access instructions for public attendance at the Meeting: the public, nonvoting elected officials, and City staff may remotely attend this meeting by joining the Zoom meeting via the web or the Zoom app (www.zoom.us) **Access Code 816 7895 0349** Password **4560651**. If you wish to receive a copy of any materials that are presented to the City Council, please submit your request to cityclerk@tahlequah.gov.

3. PUBLIC COMMENTS

There were no public comments.

4. CONSENT AGENDA

Councilor Highers made the motion and Councilor Ratliff seconded to approve the consent agenda as follows:

- a) To approve the minutes from the Council Meetings on January 3, 2023.
- b) To acknowledge receipt of the November Check Register.
- c) To acknowledge receipt of the November Financial Statement.
- d) To acknowledge receipt of the December Purchasing Card statement.
- e) To acknowledge receipt of the December Check Register.

- f) To acknowledge receipt of the December Investment Schedule.
- g) To acknowledge receipt of the January Check Register.
- h) To approve a budget amendment of \$100,000 to cover Tru by Hilton rebates through June 30, 2023.
- i) To authorize the Mayor to execute and accept the Private Access Easement dated October 12, 2022 from Grantor Peggy W. Eaton.
- j) To authorize the Mayor to execute an affirmation of right to use agreement with Lake Region Cooperative, Inc. and Lake Region Technology and Communications, LLC to utilize an existing street, drainage, and utility easement for electrical distribution telecommunications distribution Recorded in Book 665 at Page 959 of the County Records of Cherokee County, Oklahoma.
- k) To authorize the Mayor to execute an agreement between the Oklahoma Department of Transportation and the City of Tahlequah to remove 1.06 mile segment of SH-82 from the State Highway System and transfer the segment to the City's Jurisdiction.
- l) To authorize the Mayor to execute a maintenance agreement between the Oklahoma Department of Transportation and the City of Tahlequah for the installation of highway illumination along SH-82, Project Number STP-211C(085)PM, Job Piece No. 27101(04).
- m) To accept the resignation from Madeline Keys, Chance Johnson, Trace Russell, and Jack McKee, Lifeguards in the Parks and Recreation Department, effective January 19, 2023.
- n) To accept the resignation from Jacie Yell, Sr. Head Lifeguard in the Parks and Recreation Department, effective January 19, 2023.
- o) To accept the resignations from Sean Downey, Jacob Brown, and Christian Self, PT Laborer (552) in the Parks and Recreation Department effective January 19, 2023.
- p) To hire Cole Duvall, Ryan Kirk, Daniel Sosa, Hailey Parris, Tyger Jimerson, and Joe Enlow III as Lifeguards in the Parks and Recreation Department at \$12.00 per hour effective May 1, 2023.
- q) To promote Claire Settle, Head Lifeguard in the Parks and Recreation Department to Sr. Head Lifeguard at \$15.00 per hour effective May 1, 2023.
- r) To promote Martin Falcon and Dorothy Swearingen, Lifeguards in the Parks and Recreation Department to Head Lifeguards at \$13.00 per hour effective May 1, 2023.
- s) To promote Robert Sturm, Labor/Operator in the Street Department to Foreman at \$40,068.78 annually, effective February 6, 2023.
- t) To hire Dalton Tolliver and Jeffrey Titus, Labor/Operators in the Street Department at \$30,148.00 annually, effective February 6, 2023.
- u) To hire Conner Ashlock, Driver in the Solid Waste Department at \$32,500 annually, effective February 6, 2023.
- v) To hire 4 Patrolman and 1 Dispatcher in the Police Department between February 6, 2023 and June 30, 2023 in anticipation of Patrolman leaving and retiring.

Vote: Ayes: Highers, Ratliff, Baker

Nays: none

Motion carried

5. ANNOUNCEMENTS, PRESENTATIONS AND REPORTS

Recognition of Years of Service for **February**: NONE

Report from Library – No report

Report from Chamber of Commerce – Verbal by Nathan Reed

Report from Tourism – Verbal by Gena McPhail

Report from the Tahlequah Main Street Association – Verbal by Jamie Hale

the remodel of the Tahlequah Police Department to accommodate the housing of Cherokee County 911.

Vote: Ayes: Ratliff, Highers, Baker

Nays: None

Motion carried

13. Councilor Ratliff made a motion and Councilor Highers seconded to exit Regular Session and enter into executive session.

Vote: Ayes: Ratliff, Highers, Baker

Nays: None

Motion carried

14. Reconvened from Executive Session at 7:08 p.m.

15. Discussion related to the possible purchase and/or appraisal of real property located at or around T16N R22E S04 (2.37 acres M/L), Tahlequah, OK 74464.

16. Special Meeting set for Friday, February 11, 2023 at 12:00 p.m.

Vote: Ayes: Ratliff, Highers, Baker

Nays: None

Motion carried

17. Meeting adjourned at 7:10 p.m.